



RESIDENTIAL TENANCY APPLICATION

140 Shepherds Hill Road Bellevue Heights SA 5050. Phone: 8370 3211.

FAX: 8278 4140. EMAIL: rentals@ringpartners.com.au

If you are emailing the application and it is large, please split email into multiple parts.

EACH APPLICANT over the age of 18 is required to complete an individual **APPLICATION FORM**

APPLICATIONS THAT ARE NOT COMPLETED CANNOT BE PROCESSED

ADDRESS OF PROPERTY TO RENT:

LENGTH OF LEASE

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LEASE START DATE:

RENTAL AMOUNT:

BOND:
Rent under \$250
is 4wks/ \$251 or
more 6wks:

HOW WILL YOU PAY FOR THE BOND? Own Funds Borrowed Funds S.A.H.T. Guarantee

WHAT IS YOUR FULL NAME:

DATE OF BIRTH:

MOBILE NUMBER:

HOME NUMBER:

WORK NUMBER:

NEXT OF KIN:

CONTACT NUMBER:

DRIVERS LICENCE OR PASSPORT NO:

EMAIL ADDRESS:

FULL NAMES OF WHO ELSE WILL LIVE IN THE PROPERTY (Including other applicants):

Age:

1.	
2.	
3.	

Pets? Yes No

If Yes, Provide the Breed & Age:

RENTAL HISTORY STATUS:

CURRENT/PREVIOUS ADDRESS:	TIME PERIOD:	LANDLORD/AGENTS DETAILS (Name & Phone number)	RENT PER WEEK:
Current:			
Previous:			

EMPLOYMENT OR STUDENT STATUS:

OCCUPATION/DEGREE:		COMPANY/UNIVERSITY:	
SUPERVISOR/ TUTORIAL LECTURER NAME:		CONTACT NO:	
EMPLOYMENT LENGTH/ YEAR IN DEGREE :		WEEKLY INCOME:	

Benefit:

Amount:

If you are receiving Centrelink Payments, Austudy Payments, Family Assistance etc. What type of benefit are you receiving & what the amount per week is.

IF SO YOU WILL NEED TO SUPPLY SUPPORTING DOCUMENTATION.

**IF YOU WOULD LIKE TO PROVIDE FURTHER INFORMATION PLEASE
PROVIDE A SEPARATE PAGE / LETTER WITH YOUR APPLICATION.**

100 POINT CHECK / PROOF OF IDENTIFICATION required:

1 <input type="checkbox"/> Tick	Current Agent Rent History Ledger/Record	50 Points
1 <input type="checkbox"/>	Passport (only if Non-Australia resident)	40 Points
1 <input type="checkbox"/>	Latest Telephone Account (Landline Only)	40 Points
1 <input type="checkbox"/>	Latest Electricity or Gas Account (With Address)	40 Points
1 <input type="checkbox"/>	Current Driver's License – With photo	40 Points
1 <input type="checkbox"/>	Proof of Age Card – with Photo	40 Points
2 <input type="checkbox"/>	Tertiary Education Photo ID	30 Points
2 <input type="checkbox"/>	Current Vehicle Registration	30 Points
2 <input type="checkbox"/>	Passport (Australia Resident)	20 Points
3 <input type="checkbox"/>	Medicare Card	10 Points
3 <input type="checkbox"/>	Citizenship Certificate	10 Points
3 <input type="checkbox"/>	Birth Certificate	10 Points
3 <input type="checkbox"/>	Debit/Credit Card	10 Points

Privacy Act Declaration:

1. The applicant hereby offers to rent the property, provide a 100 point check and declares that they have inspected the property.
2. The applicant acknowledges that that all information contained in this application is true and correct and given of their own free will.
3. The applicant upon being advised of approval of this application by the agent, that a legal Residential Tenancy Agreement will be created and if the applicant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from reletting as set down by the Residential Tenancies Act 1995.
4. If successful the applicant will be asked to supply a bank cheque or money order by way of initial rent and bond payment made out to John R. Ring Pty Ltd Trust Account.
5. That the property is **smoke free inside and out**.
6. That the owner's insurance will not cover the applicant's contents/personal effects and it is advised that the applicant obtain their own contents and public liability insurance.
7. That unless agreed otherwise the applicant shall be liable for all water costs pertaining to the property as per SA Water Calculations. Costs to be calculated on a daily basis.
8. That if a pet is accepted at the property there will be a pet lease addendum that will form part of the Residential Tenancy Agreement.

The applicant authorises the Agent to obtain personal information from:

- (a) The Owner or the Agent of their current or previous residence;
- (b) Their employer/s;
- (c) Any record default listing or database – Ring Partners will always check the **TICA Database & National Tenancies Database**; If the applicant defaults under a rental agreement, the applicant agrees that the Agent may disclose details of any such default to a tenancy default database namely the **TICA Database** and **National Tenancies Database**, and to agents/landlords of properties the applicant may apply for in the future.

The applicant is aware that the Agent will use and disclose personal information in order to:

- (a) Communicate with the owner and select a suitable tenant
- (b) Prepare a residential tenancy agreement
- (c) Allow tradespeople or equivalent organisations to contact said applicant
- (d) Lodge/claim/transfer to/from a Bond Authority
- (e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) Refer to collection agents/lawyers (where applicable)

The applicant is aware that if information is not provided or not consented to the uses to which personal information is put, the Agent cannot provide a lease/tenancy of the premises.

**YOUR
SIGNATURE:**

DATE:

**IMPORTANT- TO CONSIDER YOUR APPLICATION YOU ARE REQUIRED
TO COMPLETE THE APPLICATION FORM IN FULL** with all relevant information and reference details, and all persons wishing to reside clearly indicated.

TO PROVIDE PROOF OF IDENTIFICATION to pass the 100 POINT CHECK.